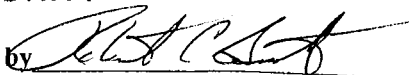


# LIVINGSTON COUNTY DEVELOPMENT

ECONOMIC • INDUSTRIAL • COMMUNITY

Approved by 

MINUTES  
LIVINGSTON COUNTY CAPITAL RESOURCE CORPORATION  
Friday, December 4, 2015

Livingston County Government Center, Room 205  
Geneseo, NY

**Members Attending:** G. Moore, P. Brooks, E. Gott, P. Yendell, S. Boscoe

**Staff Attending:** E. Russell, Esq., J. Marshall, M. Wheeler and T. Connell

**Guests Attending:** Kristie Beach & Amanda DellaSala, EFP Rotenberg and Josh Williams, Genesee Sun

Chairman Brooks welcomed members and guests and called the meeting to order at 10:01 AM.

### APPROVAL OF MINUTES

*A motion was made by Mr. Gott to approve the October 2, 2015 Meeting Minutes, seconded by Mr. Boscoe. All in favor. Carried.*

### New Business


#### **Audit Scope of Work**

Ms. Beach and Ms. DellaSala reviewed the scope of work to be provided by EFP Rotenberg for the Livingston County Capital Resource Corporation 2015 audit. Staff from EFP Rotenberg will be on site the last week of January 2016 to conduct the audit which will be completed concurrently with the Livingston County Development Corporation and the Livingston County Capital Resource Corporation audits. The scope of work will include preparation of CRC financial statements, review of internal controls, and preparation of Authority Budget Office report. On October 2<sup>nd</sup>, the CRC agreed to extend its contact for auditing services with EFP Rotenberg for 2 additional years.

### ADJOURNMENT

*With no further business to discuss, a motion was made by Mr. Moore, to adjourn the meeting at 10:02 AM, seconded by Mr. Yendell, All in favor. Carried.*

Respectfully submitted,



Tessa Connell

Sr. Account Clerk/Typist



Livingston County Capital Resource Corporation  
6 Court Street, Room 306, Geneseo, New York 14454  
585-243-7124 | info@LivingstonCountyDevelopment.com